

IPMA Board Minutes October 10, 2013

The IPMA-HR Greater KC Chapter held its monthly meeting on October 10, 2013, at the Shawnee Mission Towne Hall. The IPMA-HR Greater KC Chapter Board meeting followed the gathering.

Board members present: Lori Briggs, Sunshine Petrone, José Portuguez, Marquita Hundley, Becky Salter, Kim Marshall, Nick Nichols, and Cynthia Haynes.

Board members absent: None

Lori called the meeting to order. Nick Nichols moved to approve the September 12, 2013 minutes, seconded by Kim Marshall. The minutes were unanimously approved.

Old Business:

Lori Briggs indicated that the membership report that was due September 20 was submitted to National IPMA-HR. She reported the Chapter will be invoiced later and that the invoice will include insurance. Lori also reminded the Board that Toys-for-Tots would be part of the November meeting and Cynthia indicated that she had confirmed with the Marines that they will be present to pick up the gifts.

President's Report – Lori Briggs

Lori shared that Roman anticipates completing the website by the next meeting and that Lori will send the link to the Board. She would like Roman to either demo the website for the membership or the Board in November. To date, Roman has been paid \$500 for his work, with the balance to be paid upon completion of the website.

Lori provided an overview of the recently attended IPMA-HR National Conference and Leadership Conference. She indicated the breakout sessions were very good at the National Conference. She also mentioned that she and Sunshine Petrone brainstormed quite a bit at the Leadership Conference about how to move the Chapter forward. Lori brought up for discussion the idea of asking Board member candidates to commit to a two-year term due to the extended time it takes Board members to become confident in their new roles. The pros and cons were discussed amongst the Board, but no decision was reached. Alternatively, the Board discussed the need to hold an extended Board Retreat after the first of the year, possibly in January, to discuss some of the items Lori and Sunshine planned to discuss, including the following:

- Budget development, which could be shared with the membership through the website;
- Educational session for non-HR professionals;
- Joint session with other Chapters in the region;
- Extending reach of the organization to local colleges;
- Creation of a Chapter newsletter;
- Automatic membership renewals.

Regarding membership, Lori reported that the Chapter was doing extremely well compared to those she spoke with. Sunshine committed to following up with Marsha Toler to determine the status of the membership drive.

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President Elect's Report – Sunshine Petrone

Sunshine Petrone indicated that she had received pricing information from IPMA-HR and that the Chapter could purchase pens for .60 each. Post-it type pads and other items with the IPMA-HR logo are also available. Becky Salter indicated that the cost seemed high compared to other vendors, and Sunshine planned to check back to see whether bulk rates were available. Discussion was held related to the cost of monthly gifts and the speaker fees currently paid. After discussion, it was determined that the Chapter would pay guest speakers \$25.00.

Past President's Report – None

Treasurer's Report – Marquita Hundley

Marquita Hundley reported total cash available was \$5,708.36 and that she was awaiting payment for an outstanding \$50.00 invoice for advertising. In follow-up to last month's meeting, Marquita reported that fees paid to PayPal to date were \$25.17. Discussion related to the costs for last year's Spring Conference ensued, and Marquita committed to emailing the Board a breakdown of costs. Becky requested that a petty cash fund be available at monthly meetings to provide change to attendees who pay by cash. Marquita agreed to bring \$20.00 to \$40.00 in five dollar bills for this purpose.

Secretary's Report – Becky Salter

Becky reported that the Chapter currently has 76 memberships. Becky provided a summary of the feedback provided at the September meeting.

Program Chair's Report – Kim Marshall

Kim reported she is working with Lois Gartman to research facilities for the Spring Conference. Kim further advised that she has feelers out to two speakers.

Members-at-Large Report: Nick Nichols and Cynthia Haynes

Nick asked the Board for input related to the menu for November since it would be so close to Thanksgiving. After discussion, Nick committed to providing the final menu to the Board so that it could be included on the monthly flyer.

Other New Business: None

Next Meeting Date, Time and Location

November 14, 1:00 p.m.
North Kansas City Community Center
1999 Iron, North Kansas City, MO

With no other business to discuss, Kim Marshall moved to adjourn; seconded by Jose Portugez.

Respectfully submitted,

Rebecca Salter, Secretary