

IPMA Board Minutes

September 14, 2017

The IPMA-HR Greater KC Chapter held its monthly board meeting on September 14, 2017 at CBIZ.

Board members present: Becky Salter, Sunshine Petrone, Sari Maple, Lorraine Wesley, Charlene Leslie, Dennis Dumovich, and Tari Ross. Lisa York was not present.

Becky called the meeting to order. Dennis moved the August 2017 minutes be approved, seconded by Charlene. The minutes were unanimously approved.

President's Report – Becky Salter

Becky reviewed the various items that were reported on the Audit. Becky reminded the Board to turn in all receipts to Tari. Becky approves all receipts, with the exception of her own. Charlene approves Becky's receipts.

Through further discussion on the Audit report, Charlene advised she will research whether we should apply for tax exempt status for our state sales tax. We will discuss and decide later based upon her findings.

Tari advised she will research purchasing the gift cards tax free and contact Community America. Tari will also create a form for lost receipts.

President-Elect Report – Charlene Leslie

Charlene advised if she could get a list of members, organizational details, etc., she will convert the list to look like a 'phone book' and place on the membership only drive. Sari will send Charlene the membership list.

Past President – Sunshine Petrone

No report

Treasurer's Report – Tari Ross

Tari went over account balances for August. See attached spreadsheet.

Further discussion included ways to avoid further cyber phishing scams. The Board discussed a transition plan for future Board Members and to make sure training involves advising on standard operating procedures. Becky advised that the only expense she will request directly from the treasurer is payment for the website maintenance. All other expenses and approvals go through the Board. Becky also recommended perhaps a monthly meeting could be presented on IT Cyber Security and how HR is affected. Sari advised she would give Lisa contact information for Tami Love with MPR that provided an excellent presentation at the MPR conference the previous week.

Secretary's Report – Sari Maple

Sari is working on the membership report to be provided to National. She will send to Becky and Charlene first for approval before sending to National.

IPMA Board Minutes

Page 2 of 3

Program Chair's Report – Lisa York (absent)

Becky reported the Plaza Lights Viewing at CBIZ has been confirmed for December 19th. Sari will send out a "Save the Date" email after today's meeting. It was decided that Guests and Non-Members could attend for \$10.00. Lorraine was going to check and see if she had a connection that could provide inexpensive beverages for the event. The Board discussed providing snacks and 2 drink tickets.

Members at Large – Dennis Dumovich and Lorraine Wesley

The Members-at-Large will present the charity information at the October meeting, to be collected at the November meeting. Sari will send the flier from last year to Lorraine and Dennis to be announced at the meeting. The charity will be the Central Avenue Center of Hope again this year and Sari will take the donations to her church after the November meeting.

The Year-Round sponsorships are ready to be promoted. Dennis will check with Lisa to make sure he has the most up-to-date version. Sari will email Dennis and Lorraine the list of potential and confirmed sponsors from the prior Spring conference.

Other Business:

The Board discussed having an ½ day Board retreat on December 14th from 11:30 am – 3:30 pm. Dennis will check with CBIZ and MARC to see if a meeting space is available for that day. Dennis will also make sure that Lisa is available that day to participate.

Next Board Meeting Date, Time and Location

Thursday, October 12, 2017

1:30 pm

Shawnee Town Hall

With no other business to discuss, the meeting was adjourned.

Respectfully submitted,
Sari Maple