

## IPMA Board Minutes

October 8, 2020

Steve called GKC BOD virtual meeting to order at 2:08 p.m. Those present included Casey, Steve, Debbie, and Sari. Absent from the meeting were Erika, Kathy, Christy, and Shawn.

### **President's Report- Sari reported in Shawn's absence**

- Shawn has submitted the Annual Chapter Reporting Items to National.
- The Charity Drive began today and will run through November 12<sup>th</sup>. GKC IPMA-HR Chapter will match contributions made October 8 – November 12, 2020.
- The Regional Representative to the Executive Council position is vacant and Central Region needs a replacement immediately. The person will serve the remaining 2-year term. To serve on the Executive Council, you must be either an individual member or a covered staff member of an IPMA-HR agency member and have been a member for at least three years. You also must be certified by IPMA-HR (either IPMA-CP or IPMA-SCP) at the time that you submit your application. Casey recommended we send an email to the entire membership list with the opportunity. Sari advised Shawn and Christy can compose and email and send it out.

### **President-Elect's Report- Steve**

- Steve discussed the December new members reception and what our plans will be. He suggested we move the reception to the Spring. Sari advised Shawn had mentioned this as well and thought maybe we could postpone the decision until the November meeting when we know more about the current COVID situation. Everyone agreed to wait to discuss in November. Steve stated to be thinking about what we'll do for give-away gifts in case we can hold the reception in December. If we need to order gifts, we'll need to plan. Sari advised we usually give the new members left-over items from previous Spring Conferences; however, she wasn't sure if we had any swag left. Casey suggested we stockpile some cool gifts for members/new members right now while we're saving money having virtual vs in-person meetings. Everyone liked that idea. Debbie said current CBIZ is limiting our numbers to 6 people in their small conference room. However, closer to the event maybe they'll have a cancellation and the large conference room will be available. We will revisit the conversation in November.

### **Past President's Report – Sari**

- Sari provided an update on the annual audit and explained the 3 auditors had not received the drop box access to begin auditing. It has now been provided and Sari will check back with them later to make sure they don't need additional supporting documents or have questions. Sari did explain that Kathy was on medical leave and it may be a while before we can provide them everything they need.
- Sari suggested we provide the recording of today's presentation to members, as it was an exceptional presentation. Casey is going to work with her IT department to figure out how to distribute.

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### **Treasurer's Report – Debbie reported in Kathy's absence:**

- Debbie advised we had received a \$50 payment for a job posting. She also paid the \$35 invoice to Roman for website maintenance. She attempted to create the monthly treasurers report but found she did not have access to the Bank account.

### **Secretary's Report – Steve reported in Christy's absence:**

- Steve asked if there were any revisions to the August minutes. There were none given, and Debbie motioned to approve. Casey 2<sup>nd</sup> the motion. Sari advised Shawn had voted to approve. All others were in approval as well.
- It was recommended that Christy send out several reminders of the Charity before next meeting. It was also recommended to send out a reminder of monthly meetings a few days before the deadline. We don't seem to be getting the participation numbers we've had in the past.

### **Program Chair's Report – Casey**

- Casey stated we had approximately 40 people RSVP for today's meeting, but 21 actual participants. The November meeting will be presented by Ron Hollifield and should be an excellent presentation. Casey is still looking for speakers for January, February, March, and April. Sari suggested having today's speaker return and present on HIIPA.
- Steve asked the group their impressions of the changes made to the monthly invitations. Everyone liked the changes and didn't have any suggestions for further revisions.

### **Members-At-Large Report – Debbie**

- Debbie stated she will cancel the November meeting at Shawnee. Casey asked how many people the Shawnee location would accommodate in case we could have the New Member Reception there. Debbie stated they can accommodate 45 people. We'll discuss at the November meeting.

### **Other New Business**

- There was no other business to discuss and the meeting was adjourned at 2:40 p.m.

**Next Board Meeting:** November 12, 2020, 2:00 pm – 3:00 pm

Respectfully submitted,  
Sari Maple