

IPMA Board Minutes

October 11, 2018

The IPMA-HR Greater KC Chapter board members met on October 11, 2018 at Shawnee Town Hall after event.

- Board members present: Charlene Leslie, Sari Maple, Tari Ross, Christy Mann, Kathy McNemee, Shawn Aulger, Dennis Dumovich.
- Charlene called the meeting to order.
- Sari motioned to approve the September minutes, Kathy seconded, all were in favor.

Old Business:

- Spring conference Hotel 21C, has not visited yet but will call and get information and send out to everyone.
- Christy asked if anyone had contacted the Embassy Suites off the plaza as suggested by Becky to have a backup hotel, Sari will call Embassy Suites and Intercontinental on Plaza and bring back to November meeting.
- Dennis will be checking on the Residence Inn on Main street and bring back information to November meeting.
- Kathy brought up tax exempt status for Missouri only, and asked about the specifics we need for conference. We need: May 3rd, 2019, Room for 80ppl, vendor area, separate break out room, catering or allow outside catering, Food: continental breakfast, mid-morning and afternoon snacks, and lunch.
- 2020 Central Region Conference, Sari had emailed Jennifer Gaber, and she stated they are still working on a form for submitting and get it to us as soon as possible.

President's Report: Charlene

- Charlene read the audit report and commended Tari on her excellent record keeping. Discussed possibility of passing on the square fees to those who pay with credit card to cover costs. Discussed increasing the cost of memberships overall. Going to discuss again in April.
- Charlene submitted the spreadsheet with membership information, the Chapter Affiliation Agreement (provided everyone a copy), and the audit results to National. Invoice will come in December for \$25.00 on members who are not National members, which will need to be checked. Sari and Christy will check to insure it is accurate.
- Next BOD meeting we will need to review the By Laws for updates and need to insure to include who attends conference from the BOD.

President Elect Report: Sari

- Sari asked if everyone knows how to access and use Drop Box? Not everyone remembered the email sent out. Christy will send information out to everyone.

Past President Report: Absent

- Discussed the idea of placing the total cash on hand as part of the minutes, we are all in agreement not to because the minutes are posted online, and it would provide hackers even more information on our finances.
- Sari has volunteered to deliver all the charity items donated if everyone helps load.

Treasurer Report: Tari

- Tari presented September report.

Secretary Report: Christy

- Christy will be sending out the Charity announcement and list in two weeks 10/25/18.

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- Discussed No shows and late and last-minute RSVP's causing a lot of extra work.

Program Chair Report: Shawn

- New contact at CBIZ confused on dates of meeting this month. Next meeting is 12/13/18 Plaza lights. Dennis to confirm dates for rest of year with CBIZ.
- Sandy Brown – How to help supervisors Coach employees set for next month
- Program for Plaza lights; HyVee appetizers buffet, Bring a Friend \$12.00, Beer/Wine. Sari bringing wine, Dennis will bring Beer, Tari providing pandora for music.

Members-at-Large Report: Kathy/Dennis

- New caterer was awesome. Will be using again for November 8th meeting.
- Notices out to all sponsorship candidates, not a lot of responses yet. Charlene requested a copy of the email that was sent out, so she can send out to her contacts.
- Shawn will be sending Pryor Learning Solutions contact information to Kathy and Dennis.

Next Board Meeting Date, Time and Location

November 8, 2018
1:00 pm after event
Shawnee Town Hall

With no other business to discuss, Christy moved to adjourn. Tari 2nd and all were in favor.

Respectfully submitted,
Christy Mann