

IPMA Board Minutes March 12, 2014

The IPMA-HR Greater KC Chapter held its monthly meeting on March 12, 2014, at the North Kansas City Community Center. The IPMA-HR Greater KC Chapter Board meeting followed the gathering.

Board members present: Lori Briggs, Sunshine Petrone, José Portuguez, Marquita Hundley, Becky Salter, Kim Marshall, Nick Nichols, and Cynthia Haynes.

Board members absent: None

Lori called the meeting to order. The January 9, 2014 and February 13, 2014 minutes were approved.

Old Business:

Lori discussed election details to ensure rotation occurs appropriately. Following extensive discussion, it was agreed that during the 2014 election, the Program Chair and one Member At Large will be elected. Additionally, The President-Elect, Treasurer and one Member At Large will be elected for a one-year term in anticipation of approval of the recommended By-Laws change that would move all other Board members to two-year terms.

President's Report – Lori Briggs

Lori requested input regarding how to handle membership fees for 2014/2015. With the Chapter sponsoring the Regional Conference in 2015, there will be no Chapter Spring Conference. Discussion was held to determine the best approach, given that the Spring Conference is normally provided at no additional cost to full Chapter members. The Board decided to provide members a \$50.00 credit that would be applied toward the Regional Conference, which could be applied toward the full registration for the 2.5 day conference. Becky will update the membership form to reflect the change for 2014/2015 and then send to those on the distribution list.

President Elect's Report – None

Past President's Report – None

Treasurer's Report – Marquita Hundley

Marquita reported total cash available was \$3,228.25 and shared that \$1,000.00 was transferred from the savings account to the checking account.

Secretary's Report – Becky Salter

Becky distributed a summary of the feedback provided at the January and February meeting and the Board reviewed the feedback. Becky announced that she had enlisted the assistance of Rosetta Smith and Liz Crawford-Barnard to serve on the nominations committee and shared with the Board a sample ballot. In anticipation of questions that will arise from potential candidates, Becky asked that all Board members review and update as necessary their job description and task list to ensure all are accurate.

IPMA Board Minutes

Page 2 of 2

Program Chair's Report – Kim Marshall

Kim shared that she performed a site visit at Midwest Risk Management to better understand the layout. She shared with the Board the proposed program and discussion was held to ensure all speakers were provided the time they needed to adequately cover their topic. Sunshine advised that she had electronic copies of the program and evaluation forms used last year and she indicated she would forward to the Board. Sunshine will update with the current schedule prior to sending. Becky asked whether there was still a desire to utilize the real-time voting equipment. The only question so far related to what kept members from attending monthly meetings, which has since been included in the monthly survey. Becky asked that if the Board wanted to use the voting equipment, questions needed to be developed in advance that would be meaningful and engage the participants. Kim asked that all Board members plan to meet at Midwest Public Risk at 2:00 p.m. on May 1 to prepare for the conference and to take care of last-minute details.

Members-at-Large Report: None

Other New Business:

Discussion was held regarding how to handle no-shows for monthly meetings. Even though prepaid members have "paid" for the luncheon, the Chapter is losing money paying for meals that go uneaten due to no-shows. Becky agreed that next year she would email people who indicated they planned to attend to remind them and ask that they notify her if they are unable to attend.

Next Meeting Date, Time and Location

April 10, 2014, 1:00 p.m.
Mid America Regional Council
600 Broadway Boulevard, Suite 200
Heartland Conference Room (#209)
Kansas City, MO

With no other business to discuss, Sunshine moved to adjourn; seconded by Kim.

Respectfully submitted,

Becky Salter, President