

IPMA Board Minutes January 9, 2014

The IPMA-HR Greater KC Chapter held its monthly meeting on January 9, 2014, at the North Kansas City Community Center. The IPMA-HR Greater KC Chapter Board meeting followed the gathering.

Board members present: Lori Briggs, José Portuguez, Marquita Hundley, Becky Salter, Nick Nichols, and Cynthia Haynes.

Board members absent: Sunshine Petrone and Kim Marshall.

Lori called the meeting to order. The December 12, 2013 minutes were approved as amended.

Old Business:

Lori discussed the need to reschedule the Board Retreat for later in the month. It was agreed that the retreat would be rescheduled for January 24 from 10:30 to 3:00. Jose committed to contacting MARC to determine meeting room availability.

President's Report – Lori Briggs

Lori indicated that most content had been moved from the old www.IPMA-HR-KC.org website to the new site. The old site will now have a prominent link to the new site. Lori asked that Marquita and Becky verify they are able to access the control panel portion of the website. Lori will re-send the link to all Board members and will request an update from Roman as to the status of all the initial changes requested to the website. If the original scope of the agreement has been substantially completed, Lori will contact Marquita to pay the remainder of the lump sum fee to Roman and then will begin the monthly maintenance fees. Lori will draft a message to the membership related to the new website and will send to Becky to send to the entire distribution list. Lori confirmed that Richard Dukalis, IPMA-HR President, will speak for 10-15 minutes at the February Chapter meeting and that he will also attend the Board meeting afterward.

President Elect's Report – None

Past President's Report – None

Treasurer's Report – Marquita Hundley

Marquita reported total cash available was \$4,000.24 and that there was a membership check in the amount of \$150.00 that was deposited in the bank's drop box, but that had not yet been credited to the account. She will follow-up with the issuer and will request that the check be reissued.

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Secretary's Report – Becky Salter

Becky distributed a summary of the feedback provided at the December meeting and asked to amend one of the questions due to the high number of individuals who merely place an "n/a" rating. The Board agreed to amend "The presenter answered my questions" to read "The presenter sufficiently answered members' questions." Becky also discussed that often times Board members have last-minute work commitments that either prevent them from attending or cause them to arrive late, which was the case for her in January. She recommended that the Board discuss at the retreat how we can better communicate and cover one another's responsibilities when this occurs. Becky will likely be unable to attend the February meeting because she plans to be out of town, so will coordinate that meeting with one of the Board members.

Program Chair's Report – None

While Kim was not in attendance, discussion was held regarding possible locations for the spring conference. While all agreed it would be preferable to have auditorium style seating for the main session, it would also be okay to have normal conference seating. Jose committed to contacting Pam Kannady regarding availability of the KC Public Library and Kevin Parr regarding availability of Midwest Risk Management. Lori committed to contacting the Fire department and will ask Kim to contact Lenexa regarding availability of their facilities. Lori will also contact Jan Gall to find out whether there are opportunities to utilize meeting space at Harrah's. There will be further discussion about break-out sessions and conference location at the Board retreat.

Members-at-Large Report: None

Other New Business: None

Next Meeting Date, Time and Location

February 13, 1:00 p.m.
Shawnee Town Hall
11501 W. 57th Street, Shawnee, KS

With no other business to discuss, Becky moved to adjourn; seconded by Jose.

Respectfully submitted,

Becky Salter, President