

**IPMA Board Minutes**  
**February 14, 2013**

The IPMA-HR Greater KC Chapter met on February 14, 2013, at North Kansas City Community Center. The IPMA-HR Greater KC Chapter Board meeting immediately followed.

**Board members present:** José Portuguese, Lori Briggs, Marsha Toler, Vickie Lewis, Cynthia Haynes, Sunshine Petrone and Becky Bryan

**Board members absent:** Jan Gall

José called the meeting to order. The January 10, 2013 minutes were approved as prepared.

**Old Business:**

Lori Briggs confirmed that it is the Secretary's responsibility to update the proposed By-Laws. Becky Bryan will track changes and send to the Board Members for their review prior to the March Board meeting. After the Board members approve, Becky will then need to send to members prior to the April conference so that it can be voted on at the April conference.

At the December Board meeting, the group voted to officially change the third member-at-large Board position to include an IT focus. At the February Board meeting, the group discussed the possibility of outsourcing the IT function. It was decided to have Marsha Toler reach out to her contact at the City of Shawnee to request a submitted proposal of services. If it was decided to outsource this function, the other Member-At-Large positions would be responsible for taking photos of chapter events/meetings.

Cynthia Haynes volunteered to coordinate the nomination committee. She will work with Lori Briggs to move the process forward.

It was confirmed that Lori Briggs sent out the nomination Thomas F. Lewinsohn Award email to the membership on 2/1/13.

**President's Report:**

None

**President-Elect Report:**

None

**Past President's Report:**

None

**Treasurer's Report:**

Marsha Toler reported the account balances are as follows:

<b>Account</b>	<b>Balance</b>
Share Account	\$4,837.05
Checking Account	\$1,125.03
<b>TOTAL</b>	<b>\$5,962.08</b>

Per the decision made at the January Board meeting, Marsha transferred over \$4,000 from the checking to the share account, keeping at least \$1,000 balance in the checking account.

Marsha reported that Amy Davis, from Clay County Sherriff's office, has shown interest in helping her with the membership drive. Marsha said that she will distribute membership forms at the Spring Conference in April.

### **Secretary's Report:**

Becky Bryan will distribute evaluation forms again at the March luncheon/meeting that include space where members can make suggestions of meeting locations for next year (one suggestion located in Missouri and one suggestion located in Kansas).

At the February luncheon/meeting, three names were drawn (one primary and two alternates) for the free Central/Southern Region Conference (New Orleans) registration:

- Tammie Sharp, KCK Public Library (primary)
- Cathy McDonald, City of Leawood (1<sup>st</sup> alternate)
- Randy Porter, WaterOne (2<sup>nd</sup> alternate)

Becky will reach out to these members to share the news and request that they let me know of their interest within two weeks. If all three decline, we will pick three new winners at the March meeting.

### **Program Chair's Report:**

Sunshine is working on the draft of the Spring Conference Program (April 12) and arranging the remaining speakers. Sunshine will send flyer to Becky next week so that she can send out email to membership distribution list.

Sponsor update: Lockton is confirmed. José has requested MPR to sponsor breakfast. Sunshine will reach out to Charlene Leslie for her contact at Humana to donate Kindle/Samsung Galaxy tablet/ipad mini prize. Jan Gall is reaching out to Aflac and ADP to request sponsorship.

Attendee giveaways update: Lori will research portfolios. Other ideas included pens from CommunityAmerica Credit Union and notepads from IPMA.

Door Prizes update: Five \$50 Visa gift cards will be given to no-charge speakers/presenters. Grand prize to attendees could be Samsung Galaxy tablet or ipad mini or Kindle. Other prize ideas are a \$50 Visa gift card and five \$10 Quik Trip gift card. Two lottery tickets can be given to each attendee.

Possible decorations/centerpieces: poker chips, card, fuzzy dice, play money, spin the wheel, etc.

### **Members-at-Large Report:**

none

### **Other New Business**

Board members were asked to spend the afternoon of Thursday, April 11 setting up for the April Conference at the Lenexa Fire Station #3, located at 24000 Prairie Star Parkway.

There will be a board meeting on Thursday, March 14, 2013, at 1:00p.m. immediately following the monthly meeting at Shawnee Towne Hall.

With no other business to discuss the meeting adjourned.

Respectfully submitted,  
Becky Bryan, Chapter Secretary