

New Job Posting

April 29, 2022

Temporary Part-Time HR Professional—Pleasant Valley, Missouri

The City of Pleasant Valley is seeking an experienced HR Professional with a broad knowledge of human resources functions to plan, coordinate and administer various centralized HR functions from hiring and onboarding to employee benefits and labor relations. This is a temporary part-time position estimated at 20-25 hours per week. Excellent proficiency in verbal and written communications required. Ability to work independently and as part of a team on a broad variety of projects desired.

Required: Accredited Bachelor's degree preferably in human resource administration or related field of study and a minimum of 3 years' experience in progressive HR career. Prior municipality experience is preferred.

Salary Range: \$26.01 - \$29.87/hour

To Apply: Please send cover letter and resume to :

City of Pleasant Valley
Attn: Georgia Fox, City Clerk
6500 Royal St
Pleasant Valley, Mo. 64068

or

gfox@pleasantvalleymo.org

To advertise your position through our network, please send the job ad to [IPMA-HR Job Blast](#).

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