

IPMA Board Minutes **March 14, 2013**

The IPMA-HR Greater KC Chapter met on March 14, 2013, at Shawnee Towne Hall. The IPMA-HR Greater KC Chapter Board meeting immediately followed.

Board members present: José Portuguez, Jan Gall, Lori Briggs, Marsha Toler, Vickie Lewis, Cynthia Haynes, Sunshine Petrone and Becky Bryan

Board members absent: none

José called the meeting to order. The February 14, 2013 minutes were approved as prepared.

Old Business:

Last month, the Board discussed possibly outsourcing the IT function rather than having a member-at-large position dedicated to IT. Prior to the March Board meeting, Shawnee police officer, Roman Madrigal, presented information on the IT services that he could provide to the Chapter. He has done similar work for www.bmafoundation.org and www.shawneefop.org. Lori Briggs requested that he provide us a quote on his fees including the creation of process documentation.

Becky Bryan will make suggested format changes to By-Laws and then send to membership list prior to the Spring Conference, so that they can be voted on at the conference.

Cynthia Haynes gave us an update on the nominations/discussions received to date. She will send out a final email reminder regarding the nomination deadline date. Current board members also shared what their intent is on applying for Board positions next year.

The Chapter received one nomination for the Thomas F Lewinsohn Award. The Board voted to award it to the nominee, Shana Marsh.

To date, the Chapter has not received any nominations for the Don Woodson Scholarship.

President's Report:

Giveaways: José discussed some bags that he has which we can use as giveaways. Marsha secured pens from Community America, and José is looking into getting coin purses from a credit union.

Meeting at Lenexa Fire: The Board members are planning on meeting at Lenexa Fire Department, 24000 Prairie Star Pkwy., Lenexa, KS, on Thursday, April 13th at 1:30 to get things ready for the conference.

Conference Preparation: José is going to get the template that is for the ballot. José and Lori are checking on more sponsorships. José said we should pay the speakers \$50 each. Sunshine said she will get 10 gift cards for \$10 each for giveaways. Cynthia offered to purchase 2 lottery tickets per attendee and be reimbursed by the Treasurer.

President-Elect Report:

Lori discussed the IPMA-HR Greater KC Chapter web site. After listening to Roman Madrigal and discussion about the web site and functionality of the site, a motion was made by Sunshine Petrone.

MOTION: Sunshine Petrone made a motion to outsource the website to Roman Madrigal. It was seconded by Cynthia Haynes and passed by a unanimous vote.

Lori is purchasing the Ipad for our main big ticket prize.

Member-at-Large: Lori discussed not having a member-at-large with an IT focus. Sunshine discussed one member-at-large handling all the food for each of the meetings' lunches, or they could alternate taking photos and ordering food. Lori mentioned uploading photos after each meeting.

MOTION: A motion was made by Sunshine to remove the member-at-large with the IT focus. It was seconded by Cynthia Haynes. The motion passed by vote.

Past President's Report:

None

Treasurer's Report:

Marsha Toler reported the account balances are as follows:

Account	Balance
Share Account	\$3,837.31
Checking Account	\$1,429.62
TOTAL	\$5,266.93

Secretary's Report:

Cathy McDonald, City of Leawood, is the prize winner from last month's drawing that will be attending the Central/Southern Region Conference (New Orleans) with free registration.

Program Chair's Report:

Sunshine gave an update on speakers, topics, agenda and membership communication. She will send the flyer to Becky upon completion so that she can distribute via email. Sunshine requested certain Board members to reach out to specific speakers to request bio info for the program.

Sunshine is currently working on getting decorations with gambling/Vegas theme. Lori continues to reach out to potential sponsors. Lori will bring soda to event, while Cynthia will bring water. Cynthia also volunteered to bring breakfast items from Sam's Club. Jan volunteered to order lunch through On The Border.

Members-at-Large Report:

None.

Other New Business

The Board members will meet on Monday, April 1st, at 3:00 pm, for a walk though of the Lenexa Fire Department facility and to discuss the conference.

There will be a board meeting on Friday, April 12, 2013, at 4:00p.m. immediately following the Annual Spring Conference at Lenexa Fire Station #3, located at 24000 Prairie Star Parkway.

With no other business to discuss the meeting adjourned.

Respectfully submitted,
Becky Bryan, Chapter Secretary