

# IPMA Board Minutes

**April 12, 2018**

The IPMA-HR Greater KC Chapter board met on April 12, 2018 at Shawnee Town Hall. Board members present: Lisa York, Charlene Leslie, Sari Maple, Lorraine Wesley, Dennis Dumovich and Sunshine Petrone. Becky Salter and Tari Ross were not in attendance. Charlene called the meeting to order. Sari motioned, Lorraine 2<sup>nd</sup>, and all voted unanimously to approve the March meeting minutes.

## **President's Report:**

Charlene read Becky's report: Becky discussed challenges with membership and National fees. National committed to reviewing what was possible and feasible in partnering more with Chapters on memberships. The challenge is that so many will be Agency members at the National level and that doesn't match up well with having members join National as they join local Chapters.

The Board discussed that after adding the disclaimer that membership discounts would be contingent upon National membership continuing throughout the membership year, it should solve the problem.

## **President Elect Report:**

Charlene provided an updated 2018/2019 Application for Membership and is waiting for confirmation that CBIZ is available on September 13, 2018. Dennis will follow up with CBIZ to confirm. Once the form is finalized, Sari will send to Roman to update on the website and send an email to the distribution list. We will have all membership applications completed on-line this year which should assist the Secretary and Treasurer. It was decided not to offer a free membership to one conference attendee. Instead, we will offer a drawing for an iPad Mini to all attendees. (Board members will also be eligible.)

Charlene and Angela Lewis have continued to solicit individuals to run for Board Positions. So far, we have the following confirmed candidates:

President-Elect: Sari Maple

Secretary: Christy Mann, Susan Gray and Lisa Lanio (However Susan asked to be removed if other candidates came forward)

Program Chair: Shawn Aulgur

Member-at-Large: Alan Abramovitz and Kathy McNamee

Sari also spoke to Cathy Carter about running for Program Chair. Cathy previously coordinated training for the KCMO Water Department and would probably have contacts. Cathy was going to think about it. Charlene will get last years ballot from Becky, update, and make copies for the Spring Conference.

## **Past President Report:**

Sunshine will create a power point for the Spring Conference that includes the By-Law changes. She will present the changes and get a vote that day as well. On that power point, Charlene will provide a flash drive with quotes that will be projected throughout the conference. Dennis and

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Lorraine will provide sponsor logos to Sunshine. We will also project the sponsor logos along with a Welcome to attendees. Sari will bring a laptop in case we need it.

### **Treasurer Report:**

No report. (Tari was sick and unable to attend.)

### **Secretary Report:**

No report.

### **Program Chair/Spring Conference Update:**

Lisa advised all of the speakers are confirmed for the Spring Conference and provided a DRAFT agenda for the day. Titles may change for presentations, but otherwise the agenda is complete. Sari will provide the final RSVP headcount for the Spring Conference on April 30<sup>th</sup>. We are expecting around 85 people. Lisa asked about gifts for the conference speakers and discussed the Key Note speakers are only speaking 15 minutes longer than the breakout session speakers. It would seem rational to give all the same thank you gift. After discussion, Sunshine motioned and Lorraine 2<sup>nd</sup> that each speaker receives a \$100 gift card. All were in favor. Lisa will purchase the gift cards. Sari will ask Jose Portuguez with KCMO Water Department if he will provide pens for the swag bag. Sunshine will purchase 3 Lego Building Block sets for the tables at \$19.95 each. Sets includes 4 kits, for a total of 12. We will put a sticker under a chair at each table to raffle off the Lego sets at the end of the day. Sunshine will also purchase the iPad Mini for the giveaway. Lorraine will purchase candy. Sari will coordinate registration and name badges at the conference. Lisa stated the menu and set up for the conference will be the same as last year. It was decided that we will skip having a photographer provide headshots as it is too late to coordinate. Charlene will coordinate certificates for the outgoing Board Members (Becky – President; Sari – Secretary; Lorraine – Member at Large; Lisa – Program Chair). Charlene has already taken care of the Lewinsohn Award Plaque. Lisa will work on the program brochure. Dennis and Lorraine will have the sponsor logos to Lisa by April 22<sup>nd</sup>. Lisa will check with Becky on the deadline for providing the final program layout to make copies. Lisa provided a checklist from a previous Spring Conference and advised everyone to look it over to make sure we weren't forgetting anything. Charlene will ask Becky to confirm the attendee gifts (messenger bag and notebook or pop up). It was agreed that we offer two \$10 gift cards as door prizes, in addition to the Ipad Mini, because we assume sponsors may also have door prizes. Lisa offered the City of Lenexa site to stuff the messenger bags prior to the conference.

### **Members-at-Large Report:**

Sponsorships are beginning to come in with CBIZ, KERIT, MPR, ADP, Validity, Bukaty, Shawnee Mission Corporate Care and North Kansas City Hospital so far. Dennis and Lorraine will continue to work with the sponsors to provide details on exhibit and hotel specifics and receive logos.

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### **New Business:**

The new and existing Board members will attend the June and July Board meetings to coordinate the transfer of knowledge and duties. We will plan on having a meeting on June 14<sup>th</sup> and July 12 from 1:30 pm – 4:30 pm. Sari will check with MARC to see if we can have the meetings there.

### **Next Board Meeting Date, Time and Location**

June 14th

1:30 pm

MARC

With no other business to discuss, the meeting was adjourned.

Respectfully submitted,  
Sari Maple