

IPMA Board Minutes September 12, 2013

The IPMA-HR Greater KC Chapter held its monthly meeting on September 12, 2013, at the North Kansas City Community Center. The IPMA-HR Greater KC Chapter Board meeting followed the gathering.

Board members present: Lori Briggs, Sunshine Petrone, José Portuguez, Marquita Hundley, Becky Salter, Kim Marshall, Nick Nichols, and Cynthia Haynes.

Board members absent: None

Lori called the meeting to order. The August 8, 2013 minutes were approved.

Old Business:

Lori inquired as to the status of the membership report that was to be provided to National IPMA-HR. Becky advised that the report was ready, but that guidance was needed because of conflicting information related to members who held national memberships. Lori directed that we should defer to records provided by National and Becky will update the report and send to Lori for submission to National.

President's Report – Lori Briggs

Lori shared some of the new updates to the IPMA-HR Greater KC Chapter website and demonstrated how the new online application will work. Lori advised that she will ask Roman to preview the website to the membership at the October meeting. Discussion was had related to accepting payments and whether the Chapter should continue to accept payments through PayPal. After discussion, it was decided that all options – including PayPal – will continue for payment of dues. Marquita will research charges for each payment method and bring back to the group.

Sunshine inquired as to whether she could be provided the number of new memberships this year and Becky committed to providing the Board with a breakdown of membership types, including which were new memberships.

Lori and Sunshine shared brief information from the recent conference they attended, with a promise to share more in-depth information at a subsequent meeting. One idea Lori shared was that of providing members with a gift (coffee mugs, pens, etc.) to encourage membership. No action was taken, but Lori suggested that this be researched for future consideration.

President Elect's Report – None

Past President's Report – None

Treasurer's Report – Marquita Hundley

Marquita reported total cash available was \$5,495.63, with one outstanding check. Marquita asked that all receipts be provided as soon as possible after purchase, as she had seen in the audit report that this had been a problem in the past. After discussion, it was determined that Marquita did not have a copy of the latest audit report, and Jose

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committed to forwarding the most recent audit report to the Board. Lori suggested that the Treasurer provide a verbal report during each monthly Chapter meeting. After discussion, Marquita agreed to provide the report. In the event the Treasurer is absent from the meeting, the President Elect will present the report on the Treasurer's behalf.

Secretary's Report – Becky Salter

Becky reported that the Chapter currently has 72 memberships. Becky provided a summary of the feedback provided at the August meeting. Marquita asked whether the membership form could be updated to include a block for the Treasurer to record the date received. Becky volunteered to update the form as requested.

Program Chair's Report – Kim Marshall

Kim reported that Darin Dupree, with Validity Screening, was available on February 13, but that she still needed speakers for January and March. Regarding the Spring Conference, Kim advised that a date needed to be established so that she could solicit speakers. After discussion, May 2, 2014 was agreed upon. Kim advised that a theme needed to be determined no later than the October board meeting. Kim reminded the Board that the location for the Spring Conference has historically been rotated between Kansas and Missouri each year and that a location needs to be determined as well.

Members-at-Large Report: None

Other New Business: None

Next Meeting Date, Time and Location

October 10, 1:00 p.m.
Shawnee Town Hall
11501 W. 57th Street, Shawnee, KS

With no other business to discuss, Jose Portugez moved to adjourn; seconded by Cynthia Haynes.

Respectfully submitted,

Rebecca Salter, Secretary