

IPMA Board Minutes June 6, 2014

The IPMA-HR Greater KC Chapter Board, including Board members for 2014/2015, met on Friday, June 6, 2014 at MARC.

Board members present: Lori Briggs, Sunshine Petrone, José Portuguez, Marquita Hundley, Becky Salter, Kim Marshall, Nick Nichols, and Sari Maple.

Board members absent: Cynthia Haynes.

Lori called the meeting to order. The March 12, 2014 minutes were approved as amended.

Old Business:

Lori requested an update related to position descriptions. Sunshine advised that she would complete her review and edit of the descriptions for the July Board meeting.

President's Report – Lori Briggs

Lori brought up for discussion the August 14, 2014 membership meeting, which will be held from 2:00 to 4:00. Kim indicated that members sometimes did not attend because the first meeting is a "meet and greet", which sounds like a social event, even though professional development is part of the meeting. Jose suggested going with a football theme since the meeting will be in the fall. After discussion, the Board decided to call the meeting "Fall Kickoff and Membership Drive". Kim agreed to reach out to Neil Reichenberg, Executive Director IPMA-HR, to invite him to speak at the kickoff meeting and to discuss rules changes related to FLSA and provide an overview of the IPMA-CP certification process. If Mr. Reichenberg is not available, Kim will reach out to Dianne Stafford with the KC Star. The speaker will be allotted 60 minutes.

In reviewing attendance at last year's meetings, the Board discovered that the lowest attendance was in December. Given that many conflicts arise during the month of December, Kim suggested that we cancel the December meeting. Becky suggested that since we would not be holding a Spring Conference, we could instead have a meeting in April. The Board voted to cancel the December meeting, contingent upon being able to hold an April meeting at Shawnee Town Hall. Kim committed to following up to confirm the reservation.

Marquita initiated discussion regarding the need to identify an audit committee to review the financial records of the Chapter. Jose agreed to recruit two members to serve on the committee and to coordinate activities associated with the audit.

Lori advised that the Central Region Conference was close to being confirmed. It is currently planned to be held at Embassy Suites on the Plaza from May 31 to June 3, 2015. The Region will need committee volunteers and chairs, and it was recommended that the Region identify chairs before requesting volunteers.

Lori reminded the Board members that beginning with the new membership year, the cost for job postings will increase to \$50 for members, and \$75 for non-members. Becky shared that the early-bird deadline was June 30 and recommended that a communication go out related to the membership drive. Lori asked that Sunshine draft a

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letter to previous members/attendees and a separate letter to potential members who had not yet attended. Once drafted, the letter should be sent to Becky for email distribution.

President Elect's Report – None

Past President's Report – None

Treasurer's Report – Marquita Hundley

Marquita reported total cash available at the end of April was \$4,605.84 and total cash available at the end of May was \$6,364.20. The Board was commended for the extensive efforts at gaining sponsorships for the Spring Conference. Additionally, it was observed that the job postings had positively impacted our budget as well.

Secretary's Report – Becky Salter

Becky distributed a summary of the feedback provided at the March meeting as well as a summary of feedback from the Spring Conference.

Program Chair's Report – Kim Marshall

Kim indicated that she had already identified several potential speakers for next year and that she would confirm once the meeting schedule/locations were finalized. She planned to use the feedback from members as a guide when identifying topics. Kim also advised that several of the Spring Conference sponsors had expressed interest in sponsoring the Regional Conference in June 2015.

Members-at-Large Report: None

Other New Business:

Lori indicated that she would likely be unable to attend the IPMA-HR Leadership Conference that was being held August 15-17 in Arlington, VA. Using the Charter language related to attendance at the Annual Conference as a guide, she invited Becky, as Secretary, to attend in the event Lori is not able to attend. Sunshine is already planning to attend as the other member from the Greater KC Chapter.

Next Meeting Date, Time and Location

July 18, 2014, 1:00 p.m.
Mid America Regional Council
600 Broadway Boulevard, Suite 200
Room TBD (Jose will reserve)
Kansas City, MO

With no other business to discuss, Sunshine moved to adjourn; seconded by Jose.

Respectfully submitted,

Becky Salter, Secretary